



# Programme Manager – Toxic-free environment

**Application deadline: 11 September 2022**

Brussels, 18 August 2022

We are looking for an experienced Programme Manager to join our Circular Economy team and drive ECOS work towards robust policies and standards for a toxic-free environment. You will ensure products in key sectors such as packaging, textiles, and electronics are toxic-free by design, an absolute prerequisite to make the circular economy a reality. You will also shape ECOS strategy on chemicals & nanomaterials with a view to effectively protect people and the planet from exposure to toxic substances.

**About ECOS:** ECOS is an international NGO with a network of members and experts advocating for environmentally friendly technical standards, policies and laws. We ensure the environmental voice is heard when they are developed and drive change by providing expertise to policymakers and industry players, leading to the implementation of strong environmental principles. ECOS is headquartered in Brussels and has an exceptional team of 35 staff supported by a network of over 50 technical experts and more than 50-member organisations.

## Your main tasks will be to:

- Develop & implement ECOS strategy to ensure a toxic-free environment through robust policies & standards
- (Help) shape a portfolio of grants & projects aligned with our strategy
- Promote environmental interests in the proposal, development and revision of international and European policies and standards to address chemical pollution and drive toxic-free material cycles in a circular economy
- Produce impactful materials and strategies in response to targets and opportunities
- Manage ECOS participation in several EU funded projects
- Select, manage, and oversee technical experts to assist our work
- Represent ECOS in relevant meetings, such as meetings of standardisation organisations or European institutions, international fora, workshops, conferences and other platforms
- Contribute to the work of our campaigns (such as Wardrobe Change or the Rethink Plastic alliance), and collaborate with our members, other NGOs and relevant stakeholders

## Skills and experience required:

- University degree in environmental sciences, social sciences, or relevant discipline.

- Minimum 5 years of relevant professional experience on environment-related topics
- Previous work experience with chemicals-related policies or standards at national, EU and/or international level
- Experience in developing & implementing strategies to achieve policy change, including as part of complex and technical discussions
- Commitment to the values, vision and mission of environmental NGOs
- Strong analytical skills & ability to translate technical information into digestible information
- Excellent time and project management skills
- Ability to work effectively both independently and as part of a team
- Excellent writing, communication, networking and negotiation skills
- Fluent English, other languages an asset

## What we offer:

- An open-ended Belgian contract with a competitive salary package between €3.200 - €4.130 according to the ECOS salary scale and depending on skills and relevant experience of the candidate
- A benefits package (meal vouchers, pension scheme, 13th month, excellent insurances, public transport, eco-cheques etc.)
- A flexible, dynamic, and very pleasant international working environment
- Being part of a dedicated team whose common goal is to protect the environment
- A commitment to an inclusive and empowering approach to shaping your role and addressing environmental challenges

## How to apply:

Applicants should send a CV and cover letter by no later than 11 September to: [info@ecostandard.org](mailto:info@ecostandard.org), with the subject line "PROGRAMME MANAGER-TOXIC-FREE ENVIRONMENT: your name". The first round of interviews will take place shortly after the application deadline. We regret that only short-listed candidates will be contacted.

*ECOS is an equal opportunity employer that is committed to diversity and inclusion in the workplace. At ECOS, we believe diversity is what makes our work richer and our team stronger. Your race, nationality, colour, gender, age, religion, disability, status, or sexual orientation are NOT important to us, we value your knowledge and commitment. If you believe you can contribute to our common goal, we encourage you to apply.*