



## PROGRAMME MANAGER – ECODESIGN & ENERGY LABELLING

**Application deadline: 28 April 2019**

**ECOS is looking for a highly motivated Programme Manager to join our team to work on Ecodesign and Energy Labelling.**

ECOS is a European non-profit organisation which promotes and defends the environmental interests in the development of standards and product laws, especially those supporting European policy objectives. ECOS aims to combat climate change, promote clean energy, and work for a circular economy. ECOS represents nearly 50 member organisations in Europe and beyond.

The Ecodesign and Energy Labelling policies constitute effective and successful tools to achieve major reductions in energy use, resource use and CO<sub>2</sub> emissions and a transition to a circular economy. ECOS is the only environmental NGO looking at this policy from beginning to end: from the development of regulations, to the contribution to the underpinning test methods, until the support to measures implementation through projects and market surveillance.

### Your main tasks will be to:

- Manage our activities aiming to include ambitious environmental aspects in European policies and standards related to Ecodesign and Energy Labelling
- Select and manage technical experts
- Analyse technical documents and prepare comments and position papers
- Contribute to specific H2020 projects
- Represent ECOS in technical meetings as well as political fora
- Develop regular updates, briefings and publications for our target audiences
- Engage and collaborate with our members, other NGOs and stakeholders
- Contribute to the preparation of funding applications and reporting

### Skills and experience required:

- University / Engineering degree in natural or environmental sciences
- Good understanding of EU policy and/or standard making processes
- Commitment to the values, vision and mission of environmental NGOs
- Strong analytical skills & ability to present technical information in simple terms
- Excellent time and project management skills, budget management skills an asset
- Familiarity with European Union funded projects an asset
- Excellent writing, communication, networking and negotiation skills
- Fluent English, other languages an asset

**How to apply:**

Applicants should send a CV and cover letter by no later than midnight 28 April 2019 to: [info@ecostandard.org](mailto:info@ecostandard.org), with the subject line "**PROGRAMME MANAGER-ED: your name**". The first round of interviews will take place in early May. We regret that only short-listed candidates will be contacted.