



Communications Officer

ECOS is a non-profit organisation which promotes and defends environmental interests in standardisation and European product policies. ECOS aims to combat climate change, promote clean energy, and work for a circular economy. ECOS represents 44 member organisations, including the EEB, FoEE, T&E and WWF.

ECOS is looking for a creative and enthusiastic Communications Officer to work alongside and contribute to our team both in campaigning and strategic communication development.

Key responsibilities:

- Develop and implement innovative Europe-wide communications campaigns and strategies
- Ensure quality control, copy-editing/proof reading and design of all internal and external communications and publications
- Create all communications content of ECOS including press releases, newsletters, annual reports, articles, opinion pieces, and publications
- Update and develop the ECOS website and Intranet
- Maintain a dynamic social media presence
- Event planning and management
- Manage communication budget
- Maintain and develop internal and external visual identity
- Maintain and develop press contacts and other audiences
- Strengthen relationship with members and expanding network
- Follow horizontal and specific developments in standardisation and environmental policies

Skills and experience:

- At least two years of professional experience in communications, public relations, journalism, or a related field
- Experience working in the non-profit sector
- Knowledge of European Union, the European environmental policy and standardisation
- Good project management and organisational skills to coordinate multiple projects efficiently
- Strategic mind to develop national or EU-wide communications campaigns
- Excellent written English, editing and proof reading skills
- Ability to make complex policy and technical issues easy to understand to a variety of audiences
- Good social media and marketing skills

How to apply:

Applicants should send a CV, cover letter and a sample of work which they have written by no later than 4th March midnight, to info@ecostandard.org, with the subject line "COMMUNICATIONS OFFICER: + your name". This is a permanent position. The first round of interviews will take place in shortly after the application deadline. Please note that ECOS will not be able to reimburse expenses for interviews. We regret that only short-listed candidates will be contacted.